

# **ICILSM 2024**

# CODE OF CONDUCT

#### Access

Only registered persons will be admitted to the conference. The digital ticket must be kept ready at all times in conjunction with an identification document. If your ticket is lost, immediately report to the congress office for a replacement. You will not be given access to the congress area without being registered.

#### **Property Rights**

All presentations are copyrighted. Filming, recording or photography is strictly prohibited unless by prior agreement with the speakers.

#### **Personal Belongings**

A supervised cloakroom is available, no responsibility is taken for your personal belongings. Unattended items may cause security alerts. Mobile phones, smart watches etc. must be switched to silent before entering the main auditorium or session rooms.

## **Personal Safety**

Those attending must leave the venue when the fire alarm is sounded or when directed to by the organiser or a venue member of staff. Those attending should take note of the nearest fire exits. Smoking is not permitted within the meeting venue. Smoking areas are marked in the floor plan.

### **Dress Code**

Those attending are required to dress appropriately in business attire.

#### **Personal Conduct**

Those attending are expected to conduct themselves in a courteous and professional manner at all times. If anyone attending is deemed to be acting inappropriately, the organiser will require them to leave the venue. No refund will be given in this instance. This includes:

- Threatening behaviour, verbal or physical harassment.
- Discrimination on the basis of gender, descent, race, language, home and origin, faith, religious or political views, sexual orientation, disability, age or any other irrelevant distinction.
- Misbehaviour under the influence of alcohol or drugs.

If you have concerns relating to any of the above while attending, please contact the congress office. All concerns raised will be treated confidentially.





